

DOLI Offices

For more information on registered apprenticeships contact an apprenticeship field representative at your local DOLI office:

Northern Virginia

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Manassas, VA 20109
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Verona, VA 24482
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Lynchburg, VA 24501
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Central Virginia

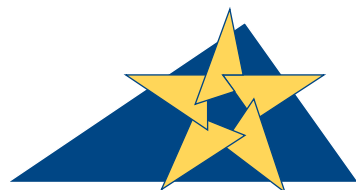
Main Street Station
1500 East Main Street
Suite 222
Richmond, VA 23219
FAX: (804) 371-2758
Phone: (804) 371-0442

Tidewater

Interstate Corporate
Center
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Southwest Virginia

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VIRGINIA DEPARTMENT OF LABOR AND INDUSTRY

VISIT OUR WEB SITE AT:
www.doli.state.va.us



Virginia Department of Labor and Industry
Apprenticeship Program
13 S. Thirteenth Street
Richmond, VA 23219

Apprenticeship Opportunities

Virginia Department of
Labor and Industry



VIRGINIA DEPARTMENT OF LABOR AND
INDUSTRY APPRENTICESHIP PROGRAMS

TODAY'S APPRENTICE

TOMORROW'S WORKFORCE

What Is Apprenticeship?

- **Apprenticeship** is an agreement between an employer who needs a skilled worker and an individual (the apprentice) who wants to “*earn while learning*” a skilled occupation.
- **Apprenticeship** offers individuals the chance to learn the skills needed to compete for the best jobs and to advance in the workplace in the years ahead.
- **Apprenticeship** combines paid, on-the-job experience with classroom instruction to prepare individuals for the jobs of the 21st Century.

Apprenticeship is a sure way to a secure future.

This brochure will tell you more about Virginia's registered apprenticeship programs, as well as how you can take the first step toward learning a skilled occupation that will be in demand for years to come.



Registered apprenticeship is a proven, industry-based approach to learning that combines on-the-job training and classroom instruction to produce a highly skilled, dedicated workforce.

Apprenticeship FAQs Frequently Asked Questions

1. What is *registered apprenticeship*?

Registered apprenticeship is a proven approach to learning that combines on-the-job training and classroom instruction to produce a highly skilled, dedicated workforce. Training qualifies as a “registered apprenticeship” when specific criteria, outlined by Virginia law, are met. Be sure to *insist* on a “registered apprenticeship.”

2. What is the role of the Department of Labor and Industry (DOLI)?

DOLI apprenticeship representatives work with companies to help them establish and promote apprenticeship programs. The agency is also responsible for ensuring that businesses comply with applicable regulations and meet specific criteria. DOLI has seven offices located around the state.

3. Am I eligible for apprenticeship training?


You must demonstrate that you are capable of mastering the physical and mental skills needed in your chosen occupation. Most employers require a high school diploma or the equivalent, along with strong math and communication skills. You must be at least 16 years old and be able to work full-time while attending classes one or two nights a week. Some positions require apprentices to have a valid driver's license, a good driving record, their own transportation, and other additional specific requirements.

4. What does a typical apprentice do?

A registered apprentice completes a minimum of 2,000 hours of paid, supervised, on-the-job work experience in a specific occupation, and a recommended minimum of 144 hours of related instruction for each year of the apprenticeship. Depending on the occupation, the length of the apprenticeship ranges from one to six years with an average of four years of on-the-job training. Successful completion earns you nationally recognized certification as a journey-level worker.

5. What kind of jobs or positions can I get?

Keeping pace with the Commonwealth's fast-changing economy, as well as the needs of the business



community, Virginia's registered apprenticeship program represents more than 300 occupations. These apprenticeships are quite diverse and involve the use of technical, mechanical, or manual skills and knowledge. *On-the-job* work experiences are organized and systematic, while related *classroom instruction* provides the theory and technical knowledge required by your occupation.

6. How can I become a registered apprentice?

Identify an employer who will sponsor your registered apprenticeship. Plan to work, learn, and earn during your registered apprenticeship.

7. Does it work?

Yes, approximately 2,000 Virginia businesses in all economic sectors currently use registered apprenticeships to meet the occupational needs of a skilled workforce. Large corporations and small businesses alike reap the benefits. Indeed, while many of Virginia's largest employers use apprenticeships, small businesses across the state account for the vast majority of registered apprenticeship programs.

Still have questions? Do you want to take the first step toward becoming a registered apprentice? Contact your local DOLI office.



Apprenticeship combines on-the-job experience with classroom instruction to produce a skilled, productive, and dedicated workforce.